

21st April 2023

VOTING INSTRUCTIONS

AT 2023 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF PETROVIETNAM DRILLING & WELL SERVICE CORPORATION

I. Approval of the contents of the General Meeting of Shareholders

The contents of the Annual General Meeting of Shareholders (the Meeting) are considered “Approved” only when receiving above **50%** out of the total number of voting shares represented by all Shareholders attending at the Online Meeting and performed the electronic voting (directly or through authorized representatives).

To calculate the total number of votes, each ordinary share has one vote.

II. Instruction Procedures of Electronic Voting

Voting to approve the contents of the General Meeting of Shareholders is conducted by electronic voting method, including the following contents:

- Approval on the contents of opening and closing the Online Meeting, including: voting to approve the Meeting Agenda, the Working Regulation, the election of Vote Counting Committee, the approval of Voting Instruction, the Meeting Minute and other contents.

- Approval on reports and submissions at the Online Meeting, including:

+ Report of the Board of Management on business performance in 2022 and business plan in 2023.

+ Report of the BOD on operation activities in 2022 and implementation plan in 2023.

+ Report of the BOS on operation activities in 2022 and implementation plan in 2023.

+ The selection of audit firm for financial statements in 2023.

+ Report of the audited financial statements in 2022.

+ Profit distribution of 2022 and plan in 2023.

+ Remuneration payment plan for the BOD and BOS in 2023.

Voting method:

Shareholders decide to vote by marking on one of the three corresponding boxes: (i) "Agree", (ii) "Disagree" or (iii) "Abstained" for each content to be collected Shareholders' opinions.

After that, shareholders click on the "Send" button to complete the voting.

III. Notes for conducting the voting

- The validity of the vote: A valid vote is a vote of a Shareholder or an authorized representative of Shareholder who participates in electronic voting and selects voting options and completes the sending on the Online System on time. Voting results are calculated on the total number of valid shares.

- Shareholders or Shareholders' authorized representatives successfully log in to attend the Online Meeting but do not vote (do not mark any box) and/or do not click "Send" button to complete the voting, then it shall be recorded as Shareholders attended the meeting but did not vote on said contents; the number of votes of this Shareholder shall also not be included to the total number of votes of such unselected content.

- Shareholders or Shareholders' authorized representatives cannot change voting results after Shareholders successfully clicked on the "Send" button on the Online System. For voting contents that change or arise while the Online Meeting takes place, Shareholders or Shareholders' authorized representatives shall make additional votes for such changed and arising contents. In case Shareholder is unable to make additional voting, Shareholder is considered to attend the Online Meeting but not voting. Other contents previously voted by Shareholders remain unchanged.

- From the Closing time of voting for each content to be collected Shareholders' opinions at the Online Meeting, the Online System shall lock the function to vote on that content and Shareholders or authorized representatives cannot conduct the voting on the locked content.

Voting contents are considered to be approved by the General Meeting of Shareholders at the Online Meeting if they are approved in accordance with the above provisions.

**ON BEHALF OF PV DRILLING'S
BOARD OF DIRECTORS
Chairman**

(signed and sealed)

Mai The Toan